Adult Learning Committee
Meeting Minutes – Wednesday, September 12, 2018, 3:30-5:00pm
Distance Learning Center – Innovation Lab w/Virtual Option

Attendees:
ALC Members: Becky Rutherfoord, Todd Powell, Darrin Theriault, Greg Wiles, Gail Markle, Lynn Varagona, Justin Cochran, Lindsay Lee, Amy Hillen, Jessica Stephenson, Greg Conrey

1. Welcome:
   - Meeting opened at 3:30pm with Gail introducing herself as committee chair and welcoming new members.
   - April ALC meeting minutes were approved and posted on ALC website.
   - For committee continuity, the goal is to identify Gail's replacement (chair elect) before the end of fall semester. New members agreed to consider volunteering for chair-elect opening. We will revisit the issue as an agenda item in November or December.

2. Regents Academic Committee on Adult Learning (RACAL) and PLA Updates:
   - Darrin provided a recap of the RACAL meeting hosted by KSU Tuesday, September 11, 2018. Requested committee feedback on Adult Learning Consortium memorandum of understanding (attached) back to the RACAL by December 1st.
   - Darrin provided a review of KSU's AL360 survey results.
   - Darrin provided a demonstration and overview of the AL360 Data Portal. Please email Darrin if you want access to the data portal.
   - Darrin informed the committee that KSU is now a CAEL member institution with the additional benefits of the professional development package.
   - Lindsay Lee informed the committee that the latest revision of KSU's PLA Policy is ready to be vetted through KSU's shared governance bodies: CDA, Dean's Council, and Faculty Senate.

3. New issues:
   - Committee agreed it would be beneficial to add a representative from Academic Advising (Darrin will reach out to Chris Hutt).
   - The committee established the following top three priorities:
     a. complete automated PLA system (Darrin, Lindsay, UITS)
     b. gain approval of PLA policy through shared governance bodies (Tammy, Becky, Gail, Darrin)
     c. set up meeting with President Whitten to provide an overview of ALC

4. Closing: Meeting adjourned at 4:34pm, next meeting in Marietta, Wednesday, Oct 10th, location TBD.

Enclosure:
- USG Adult Learning Consortium MOU