Adult Learning Committee Meeting Agenda  
Wednesday, January 25, 2017  
11:00am – 12:00 pm

Attendees: Becky Rutherfoord, Sam Pierquet, Gail Markle, Greg Conrey, Harrison Long, Lindsay Lee  
Virtual: Leslie Himot, Alice Pate, Joan Dominick, Greg Wiles, Todd Powell, Joseph Hamm, Keith Tudor

11:00am – Welcome and Approval of Minutes
  • Minutes approval
    o Gail Markle, Motion to Approve
    o Becky Rutherfoord, Seconded

11:10am – Spring ALC Retreat – Sam Pierquet
  • May 19th, 2017
    o Date not firm
      ▪ Marietta Country Club as location idea; available this day
      ▪ Other locations have been checked as well
    o Request committee suggest other dates, either spring or fall
      ▪ Will circulate additional dates for feedback and date selection
  • Workshop and Presenters – Committee thoughts/preferences
    o Layout of last year’s retreat:
      ▪ Morning was dedicated to learning
        • What PLA is, PLA Trends, Background, etc.
      ▪ Afternoon was dedicated to conceptualizing and starting the departmental plans
    o Panel of students who have gone through the process and their feedback
    o What are student stall points when working on the PLA process?
    o Review of the process to create a PLA submission
    o Invite: Advisors from the NEST and Academic Colleges
      ▪ These are the first responders to the students and should hear firsthand about the process
      ▪ Maybe target these groups as a Lunch and Learn rather than part of the retreat
    o Laura has provided a spreadsheet of where each college and department is in the process
      ▪ Departments that do not have a good fit should not be required to provide departmental contacts or plans
    o Concentrate on making sure all departments/coordinators that are responsible for PLA are sharing their plans and processes
    o Travelling road show for colleges and departments?
      ▪ Have Laura go department to department and update/get information from them
      ▪ Considered a good idea to have an ongoing connection to the PLA process at each college
    o Bring back options by February
      ▪ Lots of moving parts to coordinate

• Planning Committee
  o Volunteers for the committee to assist in developing the retreat
  o Concept Development Sub-Committee, not complete planning committee
    ▪ Laura McGrath
    ▪ Sam Pierquet
    ▪ Other?
      • Joan Dominick
      • Todd Powell
      • Harrison Long
11:20am – ANTSHE Conference – Todd Powell

- ANTSHE 20th Annual "Platinum Celebration at Kennesaw State University Thursday, March 23rd - Saturday, March 25th
- Call for Proposals and Registration at [http://myantshe.org/2017Proposal](http://myantshe.org/2017Proposal)
  - Call for Proposal deadline is February 5
- ANTSHE is seeking sponsorships Sponsorship Levels and Information [myantshe.org/resources/Pictures/2017%20Sponsorship%20Package.pdf](http://myantshe.org/resources/Pictures/2017%20Sponsorship%20Package.pdf)
- TRACK A - Initiatives in Support of Adult Learner Success
  - Prior Learning Credit and Portfolios…Best Practices and Policies
  - Establishing the Mentor/Mentee relationship with returning adults
- Additional Information
  - ANTSHE Conference Academic/Professional Member Full Conference Pass $430
  - Speakers include:
    - Dr. Belle S. Wheelan, President Southern Association of Colleges and Schools Commission on Colleges
    - Dr. Rosemary Gillett-Karam Associate Professor, Community College Leadership Doctoral Program (former President of Louisburg College, Louisburg, NC) Morgan State University
    - Dr. Michael H. Parsons Adjunct professor, Community College Leadership Doctoral Program at Morgan State University
    - Dr. Margaret Eggleston, Faculty, Capella University, Past President, AAACE
    - Dr. John Bannister, Instructional Designer Adult Degree Program at Johnson C. Smith University
    - Kimberly Pelle, Coordinator of Non-Traditional Student Programs, Parent/Family Programs and Children’s Hour and Manager, Adult Student Center, Indiana University Southeast
  - Volunteers are needed to support the conference
    - Contact Todd Powell if interested

11:30am – PLA Update – Elke Leeds for Laura McGrath

- Please see handout in Dropbox for 1.25.17
  - A year ago there were no official PLA departmental plans
  - 18 out of 49 departments have plans in place
  - Broken down by what they accept for PLA purposes
- Laura met with Leadership and Integrative Studies
  - Their PLA plan is in progress
    - They are revising their plan to better fit their new curriculum program
  - New Department Chair has extensive experience with PLA
  - Once the curriculum has been approved, they will update their PLA plans

11:40am – ALC MOU Discussion – USG/BOR – Elke Leeds

- Comments on USG revised ALC MOU
  - Shared the updated MOU in the Dropbox
    - Both the original and one with Elke’s notes and recommendations
  - Feedback was provided to the system office to update the MOU with the changes we recommended
  - Many changes/modernizations were implemented
    - RACAL will undertake this and move through at the next meeting
- One week to review the documents and provide feedback regarding the changes
  - Read through the updates and modernizations and provide written comments
o Any questions brought forward now, and discuss later
  ▪ Is there going to be support from the central office?
  ▪ New grant spreadsheet – several grants large and small are based on Adult learning
    • Laura poll on whether committee would like to work for a grant
  ▪ Funding has run out (as far as we know)

Other information:
• Virtual Option will be moving to GoToMeeting.
  o New meeting requests have been sent to the committee with virtual option information